CrewLoca.

Monthly timesheet

Clear hours. A simpler working week.

Company

Worker name

Month / year

Worker / payroll reference (optional)

Day / date	Start 24-hour time	Finish 24-hour time	Unpaid break minutes	Worked time hours : minutes	Workplace / note
01					
02					
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
13					
14					
15					
16					

PAGE SUBTOTAL _____ hours : minutes

Monthly total (both pages): _____

Notes / corrections

Worker sign-off / date

Manager approval / date

Enter worked time as hours:minutes, e.g. 7:30. Deduct only unpaid breaks.
Use another sheet for extra working periods. Leave unused dates blank.

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Day / date	Start 24-hour time	Finish 24-hour time	Unpaid break minutes	Worked time hours : minutes	Workplace / note
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

PAGE SUBTOTAL _____ hours : minutes

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